



LI OFFICE P: (516/631) 396-9600 NYC OFFICE P: (212) 324-5900
PLEASE FAX ALL TIMESHEETS TO (877) 500-1329

| | | | |
|---|----------------|--------------------|--------------------|
| COMPANY NAME | | | WEEK ENDING SUNDAY |
| ADDRESS | | | CITY |
| CHECK PREFERENCE | | JOB TITLE | |
| PICKUP | DIRECT DEPOSIT | MAIL | |
| EMPLOYEE: I CERTIFY THAT THE HOURS WORKED SHOWN HERE REPRESENT THE TOTAL HOURS WORKED THIS WEEK BY ME AND WERE PROPERLY VERIFIED BY THE CLIENT. I ALSO CERTIFY NO ACCIDENT OR INJURY WAS SUSTAINED WHILE WORKING ON ASSIGNMENT. I AM IN AGREEMENT WITH THE RELEASE SHOWN BELOW. | | | |
| EMPLOYEE NAME (PLEASE PRINT) | | EMPLOYEE SIGNATURE | |
| | | X | |
| COMPANY: YOUR SIGNATURE BELOW REPRESENTS THAT YOU ARE IN AGREEMENT WITH ALL THE TERMS AND CONDITIONS SHOWN BELOW AND THAT THE WORK WAS SATISFACTORILY COMPLETED | | | |
| ↓ TO BE FILLED IN BY COMPANY ↓ | | | |
| COMPANY AUTHORIZED SIGNATURE | | TITLE | |
| X | | | |
| AUTHORIZED BY (PLEASE PRINT) | | | |
| PLEASE WRITE OUT TOTAL HOURS | | | |

| DAY | DATE | HOURS TO THE NEAREST QUARTER HOUR | | | | | | |
|--|------|-----------------------------------|--------|---------|-------------|----------|----------|-----|
| | | START | FINISH | (LUNCH) | REG HOURS | OVERTIME | | |
| MON | | | | | | | | |
| TUE | | | | | | | | |
| WED | | | | | | | | |
| THU | | | | | | | | |
| FRI | | | | | | | | |
| SAT | | | | | | | | |
| SUN | | | | | | | | |
| EARN EXTRA \$\$\$ CASH, REFER A FRIEND...GET \$150 TO SPEND! | | | | | REGULAR | | OVERTIME | |
| | | | | | HRS | MIN | HRS | MIN |
| TOTAL HOURS TO THE NEAREST QUARTER HOUR NATIONAL RECRUITING GROUP WILL NOT ACCEPT ALTERED TIMECARDS | | | | | TOTAL HOURS | | | |

PLEASE NOTE THE FOLLOWING: All overtime must be verified • If Pickup is chosen for CHECK PREFERENCE checks can ONLY be collected at our Long Island office location.

THE COMPANY: The submittal of this timesheet is an acknowledgment that NATIONAL RECRUITING GROUP has incurred substantial recruitment, screening, administrative and marketing expense in providing the services of the field employees identified above. We agree not to hire directly or indirectly, or to use the services of the field employee within one (1) year after the last date of the assignment of the field employee to us. If, either directly or indirectly, we hire or otherwise use the services of the field employee, then we will notify NATIONAL RECRUITING GROUP and either a) continue the assignment of such field employee for an additional twelve (12) week period and pay his or her services to us under the same terms and conditions as now provided, or b) pay NATIONAL RECRUITING GROUP a sum equal to the product of six (6) times the hourly billing rate for said field employee multiplied by the number of hours in our (the client's) standard work week. The person submitting the above, certifies on behalf of himself or herself and the company that: (1) he or she is authorized to sign on behalf of the Company; (2) that the hours worked and the information listed above is correct; (3) the services of the field employee identified above were satisfactory; (4) the Company has not and will not entrust NATIONAL RECRUITING GROUP field employees with unattended premises, cash, negotiable securities or instruments, computers, equipment or other valuables or authorize such field employee to operate machinery or motor vehicle without prior written permission from NATIONAL RECRUITING GROUP, in each instance, and that it acknowledges, that NATIONAL RECRUITING GROUP's insurance does not cover any loss or damages resulting therefrom and will therefore indemnify and hold NATIONAL RECRUITING GROUP harmless from any such claims, including the defense thereof, arising out of a breach of the foregoing inclusive of liability resulting from bodily injury, property damage, fire, theft, collision, cargo damage or other public liability damage; (5) NATIONAL RECRUITING GROUP is not responsible to Company or others for claims made under its fidelity bond, unless such claims are reported to NATIONAL RECRUITING GROUP in writing by the Company within thirty (30) days after occurrence, and the Company will indemnify NATIONAL RECRUITING GROUP from any claims, demands or actions for breach of contract, fraud or misrepresentation, defamation, or violation under any federal, state or local statute or regulation, regarding employment discrimination, termination of employment, and the common law of any state; (6) Company will indemnify NATIONAL RECRUITING GROUP from claims or liabilities pursuant to the Occupational Safety and Health Act governing the premises owned or controlled by Company and to which NATIONAL RECRUITING GROUP field employees are assigned to perform services in or are present in. The company recognizes that NATIONAL RECRUITING GROUP has an employer/employee relationship with staffing personnel assigned to the Company and agrees to discuss all matters concerning their employment, job assignments, pay procedures, etc., with NATIONAL RECRUITING GROUP. The Company agrees to pay interest at the rate of one and one-half (1-1/2%) percent per month (18% per annum) on charges remaining unpaid thirty (30) days after the invoice date and reasonable attorneys' fees and expenses of collection, if NATIONAL RECRUITING GROUP engages an attorney to enforce payment of any charges incurred. Our agreement shall be governed and construed under the law of the State of New York applicable to agreements and to be performed in that State.

THE FIELD EMPLOYEE: General release. In consideration for payment made by NATIONAL RECRUITING GROUP pursuant to this document and any other good and valuable consideration, the Field Employee on his or her own behalf of his or her agents, assignees, attorneys, heirs, executors and administrators, fully release NATIONAL RECRUITING GROUP and its successors, assigns, parents, subsidiaries, divisions, affiliates, officers, directors, shareholders, employees, agents and representatives, from any and all liability, claims, demands, actions, causes of actions, suits, grievances, debts, sums of money, controversies, agreements, promises, damages, costs, expenses, attorneys fees, and remedies of any type which the Field Employee may now have or hereafter may have by reason of any matter, cause, act or omission arising out of or in connection with your employment with or termination by NATIONAL RECRUITING GROUP, including but not limited to, any claims, demands or actions for breach of contract, fraud or misrepresentation, defamation or violations under any federal, state or local statute or regulation regarding employment discrimination in employment, termination of employment, and the common law of any state.